

TO: Chairman and Members

DATE: September 9, 2010

**SUBJECT: State Correctional Peace Officer Apprenticeship
Program Update**

AGENDA ITEM: 5

**ACTION:
INFORMATION: X**

RESOURCE PERSON: Laurel Alvarez

Summary:

The corrections reorganization plan of 2005 transferred responsibility for the state correctional peace officer apprenticeship program to the Corrections Standards Authority. In May 2008, the Corrections Standards Authority Board approved the establishment of a unilateral management apprenticeship committee as a standing committee of the CSA to provide the required oversight and administration. This agenda item provides an update to the activities of the state Apprenticeship Committee.

Background:

The state correctional peace officer apprenticeship program promotes job knowledge and proficiency of state correctional peace officer apprentices through planned and supervised on the job training in conjunction with formal classroom training. The apprenticeship program is certified by the Department of Industrial Relations, Division of Apprenticeship Standards (DAS). As part of the State certification requirements, the apprenticeship program must have a committee to administer the program, develop apprenticeship policy, and resolve apprentice disputes.

In May 2008, CSA approved the establishment of a unilateral management apprenticeship committee as a standing committee to the Board. Accordingly, CSA staff began working with DAS to revise the apprenticeship standards. Revised standards were submitted for DAS approval in March 2009. In January 2010, the DAS approved those standards which restructured the correctional peace officer apprenticeship program under the oversight of the state Apprenticeship Committee which was established as a standing committee to the CSA.

Current Status:

The Apprenticeship Committee has met three times since the standards were approved in January 2010 to set apprenticeship policy and resolve apprentice issues. In addition, it has revised the apprenticeship program operating procedures, developed a new program credit system, and established a web page to improve communication with the field. The Apprenticeship Committee meets quarterly with meetings scheduled on the fourth Thursday of the month in July, October, January, and April.

Recommendation/Action Needed:

Information only